



## **2023 Brunswick Sheriff's Charitable Foundation, Inc. Scholarship Program Instructions for Applicants**

The Brunswick Sheriff's Charitable Foundation is offering one or more scholarships valued up to \$1,500. Those eligible to apply must be:

- The child or stepchild of a current, retired, or deceased employee of the Brunswick County Sheriff's Office, or whose legal guardian is a current, retired, or deceased employee of the Brunswick County Sheriff's Office; and
- A graduating high school senior who has been accepted at an accredited post secondary school; or an individual up to, and including, the age of 21 who is enrolled as a fulltime student at an accredited post secondary school or has a gap between high school and an accredited post secondary school.

Due to the current Covid-19 pandemic, some changes have been made to the scholarship application process regarding the methods of submitting the application and how interviews will be conducted.

Scholarships shall be awarded on the basis of an essay on the required topic (for post secondary school students, the essay has been replaced with a question), academic achievement, letters of recommendation, school and community involvement, and communication skills.

### **The completed application shall include the following:**

1. Application Checklist;
2. The two part Application Form – that includes the General Information Form and the Activities Form; and
3. **For high school students and post secondary school students applying for the first time:** a 500 – 550 word essay on the required topic of “Law Enforcement – How It Has Impacted My Life;” **for post secondary school students who have previously received a scholarship from the Brunswick Sheriff's Charitable Foundation (BSCF):** a paragraph on the required topic of “How Previous BSCF Scholarship(s) Have Helped Me Achieve My Educational Goals;” and

4. Two letters of recommendation (one must be from a teacher from the school the student currently attends; or if the student has a gap in their education, from the school the student last attended). These letters are to be included with the application. Letters of recommendation may be verified; and
5. A copy of the accredited post secondary school acceptance letter; and
6. Current high school or current post secondary school transcript; and post secondary school students must have a total post secondary school GPA of at least 2.5.

**If ANY of the above items is not submitted by the deadline, the application will be considered incomplete AND will not be considered.**

Applications will be evaluated on: 1) how well the essay addresses the topic including the development of the content, inclusion of the applicant's point of view, grammar, and the conclusion; 2) strength of the applicant's school transcript; 3) letters of recommendation; 4) high school activities and post secondary school activities if a high school graduate; and 5) personal interview (for finalists only).

Finalists will be scheduled for a mandatory interview sometime between **June 1 and June 10.** Interviews will be conducted in person or via telephone or online using Zoom or similar software.

The Scholarship recipients should be notified in late June.

The scholarship money will be sent directly to the business office of the accredited post secondary school the recipient will attend in the 2023-2024 academic year.

**The deadline for applications is Thursday May 18, 2023.** Applications must be submitted in one of the following methods. Applicants are encouraged to either hand deliver their application or submit it online.

1. Hand delivered to the Brunswick County Sheriff's Office, or
2. Submitted online at [www.sheriffscharity.com](http://www.sheriffscharity.com) (be sure to clearly identify that this is your scholarship application); or
3. Paper mail, addressed to Brunswick Sheriff's Charitable Foundation, P.O. Box 10820, Southport, NC 28461. **You must ensure that the Post Office places a legible postmark on the envelope – this can be accomplished by asking the Post Office to hand cancel the envelope in your presence.**

**2023 Brunswick Sheriff's Charitable Foundation, Inc.  
Scholarship Application  
Checklist**

**This form along with all required documents must be submitted no later than Thursday May 18, 2023.**

**Student's Name:** \_\_\_\_\_ **Student's Phone #** \_\_\_\_\_

1. \_\_\_\_\_ Application Checklist Form
2. \_\_\_\_\_ General Information Form
3. \_\_\_\_\_ Activities Form
4. \_\_\_\_\_ Essay for first time applicants or paragraph for those who have previously received a scholarship from the Brunswick Sheriff's Charitable Foundation
5. \_\_\_\_\_ Two letters of recommendation – one of which MUST be from a teacher
6. \_\_\_\_\_ Copy of the accredited post secondary school acceptance letter
7. \_\_\_\_\_ Current high school or current post secondary school transcript

**2023 Brunswick Sheriff's Charitable Foundation, Inc.**  
**Scholarship Application**  
**General Information**

Student's Name: \_\_\_\_\_ Student's Phone # \_\_\_\_\_

Student's Mailing Address: \_\_\_\_\_  
Street Address

\_\_\_\_\_  
Town, State, Zip Code

Student's Email Address: \_\_\_\_\_

Parent(s), Step parents or Legal Guardian(s) Name(s):  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

High School Attending/Graduated From: \_\_\_\_\_

Class Rank \_\_\_\_\_ Grade Point Average \_\_\_\_\_

Name of Accredited Post Secondary School (attach letter of acceptance) \_\_\_\_\_  
\_\_\_\_\_

Accredited Post Secondary School Address:  
\_\_\_\_\_

Area of Study \_\_\_\_\_

References: Teacher: \_\_\_\_\_

Other: \_\_\_\_\_

**Release Statement:**

I hereby provide the requested information to the Brunswick Sheriff's Charitable Foundation, Inc., for the purpose of evaluating my application. I certify that the information is correct to the best of my knowledge, and I understand that it will be kept confidential. I understand that incomplete applications and those not submitted by the deadline will not be considered, and that the decision by Brunswick Sheriff's Charitable Foundation, Inc. regarding the recipient(s) of this scholarship is final, and that applications will not be returned.

\_\_\_\_\_  
Signature of Student Date

**2023 Brunswick Sheriff's Charitable Foundation, Inc.  
Scholarship Application  
Activities Form**

Student's Name: \_\_\_\_\_ Student's Phone # \_\_\_\_\_

High School: \_\_\_\_\_ Student's Email \_\_\_\_\_

Post Secondary School (if applicable): \_\_\_\_\_

My High School Activities (and Post Secondary School if applicable):

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My Awards/Achievements during High School (and Post Secondary School if applicable):

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My High School (and Post Secondary School if applicable) Extracurricular Activities:

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During My High School (and Post Secondary School if applicable) Years I Have Had the Following Jobs:

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My Summer Internships:

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Additional Information of Interest:

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**One additional page may be used if necessary to complete this form.**